DIABETES UK
KNOW DIABETES. FIGHT DIABETES.

Good diabetes care in school

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1. Applying for the Award
Four Step Guide for Schools

Type 1 diabetes:
Make the grade

FIRST STEP GO

STEP 1

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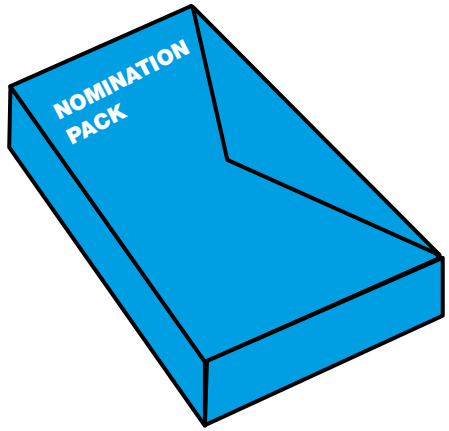
Read your School Award Application Pack

This will be sent to the nominated school. Read all eight documents in the school award application pack in numerical order:



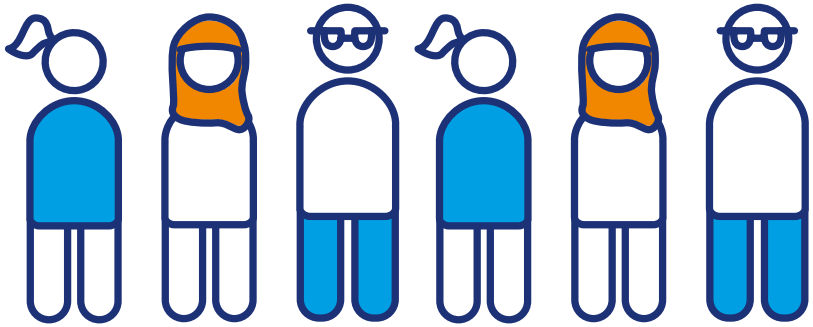
1. Applying for the award: four step guide for schools.
2. Guidelines for school nominations.
3. Frequently asked questions.
4. List of school award application questions.
5. Guide to notifying all parents and carers of your school nomination.
6. School nomination support form for the parent/carer to fill in.
7. School nomination support form for the healthcare professional to fill in.
8. Template medical conditions policy.

NEXT STEP

STEP 1 2 3 4

STEP 2

Tell All Parents and Carers of Students about your Nomination



As a nominated school, you must tell all parents and carers of students at your school that your school has been nominated for the award, and invite them to complete a brief online **parent survey,** enabling them to support or oppose your application for the award.

To find out how to do this, see document five – Guide to notifying all parents and carers of your school nomination – in the school award application pack.

NEXT STEP

STEP 1 2 3 4

STEP 3

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Get your Supporting Documents Ready

Make sure you have the following supporting documents:

1. One signed and completed parent/carer school nomination support form.
2. One signed and completed healthcare professional school nomination support form.
3. Your school's up-to-date **Medical Conditions Policy**.
4. Evidence that you have told parents/carers about your school's nomination.

NEXT STEP

STEP 1 2 3 4

STEP 4

Start your award application

1 Go to www.diabetes.org.uk/school-award and click on this button:
Apply for the award → to complete the form online.

2 Follow the instructions and upload the supporting documents when you are prompted to.

3 To complete your award application click on this button:
Submit my award application →

5 Once you have submitted your award application, you will no longer be able to access or edit your application.

6 The application will then be sent to the Diabetes UK Good Diabetes Care in School Award assessment group.

GOOD LUCK!

STEP 1 2 3 4